



Duxbury Public Schools

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Assistant Superintendent
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781-934-7600

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Ms. Teresa Babetski
781-934-7643

Business Manager
Mr. David Proule
781-934-7600

Registration Checklist

Welcome! This list is meant to help streamline the registration process. Please submit packets to the Assistant Superintendent's office. You will then be contacted by the appropriate school(s) to set up an appointment to complete the registration process.

Verification of Residence

Applicants must submit *one proof* of your current address *from each group*.

<i>Group A</i>	<i>Group B</i>
<ul style="list-style-type: none"> • Current lease - Notarized • Property deed • Utility bill dated within the past 60 days (temporary utility bills will not be accepted) • Cable bill • Cell phone bill 	<ul style="list-style-type: none"> • Valid Mass driver's license/ID with current address (not a change of address sticker) • Current vehicle registration (with current address) • Payroll stub (within last 60 days) • Property tax bill (dated within past year)

___ Original Birth Certificate (*original to be photocopied and returned*)

___ Discipline Record or Discipline Statement from sending school (*mandated by the DESE*)

___ Copy of Current IEP or 504 plan (*if applicable*)

___ Up to date Health Record

___ Custodial Agreement (*IF APPLICABLE-official copy from Court*){REFER TO 'STUDENT REGISTRATION FORM'}

___ Registration packet – all forms must be complete